

KNOW YOUR CLIENT (KYC) APPLICATION FORM
For Non-Individuals (Please fill this form in ENGLISH and in BLOCK LETTERS.)

A. IDENTITY DETAILS

1. N

- ame of the Applicant: _____
2. Date of incorporation: _____ (dd/mm/yyyy)
3. Place of incorporation: _____
4. a. PAN: _____
- b. Registration No. (E.g. CIN): _____
6. **Status (please tick any one):**
- | | | |
|--|--|---|
| ☐ Private Limited Co. | ☐ Public Ltd. Co. | ☐ Unincorporated Association
or Body of Individuals |
| ☐ Partnership/LLP | ☐ Trust/ Foundation | ☐ Government |
| ☐ NGO/NPO (If yes, obtain DARPAN Portal Registration number.....) | | |
| ☐ Others (please specify) _____ | | |
7. Nature of Business: _____
8. * Documents submitted:

*** For identity proof, please refer the list of documents at Annexure A**

B. ADDRESS DETAILS

1. **Address for correspondence/principal place of business:**
- _____ Cit
y/town/village _____ Pin Code: _____ State: _____
Country: _____
2. **Contact Details:** Tel. (Off.) _____ Tel. (Res.) _____ Mobile
No.: _____ Fax: _____ Email id: _____
3. **Specify the *proof of address submitted for correspondence address:**
- _____ (For address proof, please refer the list at Annexure A)
4. **Registered Address** (if different from above): _____
- City/town/village: _____ Pin Code: _____

State: _____ Country: _____

C. OTHER DETAILS (Authorized Signatory)

1. Name:

2. Current residential address:

3. Any officially valid document containing photographs of Authorized Signatory:

4. PLEASE TICK, IF APPLICABLE:

☐ **Politically Exposed Person (PEP) ☐ Family member/ Close relatives/Associates of PEPs
☐ No

If Yes, (Explain Nature of relationship and position hold of PEP) _____

D. Details of Beneficial Owner*

Mention the details of individual persons who has/have the Beneficial Ownership in the captioned entity:

Sr. no	Particular						
	Full name	Date of birth	Nationality	Address	% share holding	PAN	**Politically Exposed Person(PED) Declaration
							☐ PEP ☐ Family member/ Close relatives/Associates to PEP ☐ No
							☐ PEP ☐ Family member/ Close relatives/Associates to PEP ☐ No
							☐ PEP ☐ Family member/ Close relatives/Associates to PEP ☐ No
							☐ PEP ☐ Family member/ Close relatives/Associates to PEP ☐ No

DECLARATION

I/We hereby give my/our consent to the Company to verify and obtain my/our identity/address proof as well as the identity /address proof of the insured for the purpose of undertaking KYC.

I/We hereby declare and confirm that the premium has been paid out of legally acquired sources of income and the subsequent premiums if any, will continue to be paid out of legally declared and assessed source of income.

I/We understand that the Company has right to call for documents to establish source of funds

I/We hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief and I/we undertake to inform you of any changes therein, immediately, not later than 30 days.

In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am/we are aware that I/we may be held liable for it. Further, I/We understand that the Company has a right to cancel the insurance contract in case, I am/have been found guilty by any competent court of law under any statutes, directly or indirectly governing the prevention of money laundering.

Name & Signature of the Authorised Signatory

Date: _____ (dd/mm/yyyy)

Important note:-

(*) The beneficial owner shall be determined as follows:

- (a) where the client is a company, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest (more than ten percent of shares or capital or profits of the company) or who exercises control through other means
- (b) where the client is a partnership firm, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of/entitlement to more than ten percent of capital or profits of the partnership or who exercises control through other means
"Explanation - For the purpose of this clause, "Control" shall include the right to control the management or policy decision;"
- (c) where the client is an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals
- (d) where the client is a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with ten percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership

(e) where no natural person is identified under (a) or (b) or (c) above, the beneficial owner is the relevant natural person who holds the position of senior managing official

(**) “Politically Exposed Persons” (PEPs) are individuals who have been entrusted with prominent public functions by a foreign country, including the heads of States or Governments, senior politicians, senior government or judicial or military officers, senior executives of state-owned corporations and important political party officials;”.